

Elyas Naderi

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OBJECTIVE

To obtain a challenging Accounting position with a CPA firm offering growth and advancement.

EDUCATION

Bachelor of Business Administration, Accounting Concentration
Shiraz University, Shiraz Expected Graduation May 2016
Related coursework: Intermediate Accounting (A&B), Cost Accounting, Tax Accounting,
Accounting information System, and Auditing.

INTERNSHIP EXPERIENCE

KPMG	Shiraz, Farz	
Auditing Fars Polyester Co.		06/09 – 08/09
<ul style="list-style-type: none">Analyzed complex financial documents for various accountsWorked collaboratively with Accountants on various auditing projectsComputed accounting formals to provide accurate financial reports		

WORK EXPERIENCE

Saderat Bank	Shiraz, Fars	
Customer service /Teller		11/07-Present
<ul style="list-style-type: none">Supervise teller line during shiftProcess various customer banking transactionsMarket financial product and services to clientsAddress customer issues and concerns in a timely mannerUtilize auditing skills to identify fraudulent activities to prevent losses		
Admissions & Records, CSUF		
Administrative Student Assistant		2006 – 2010
<ul style="list-style-type: none">Created and implemented procedures to improve office efficiencyMaintained records and processed important confidential documentsAnswered and directed telephone inquiries		

SKILLS

LANGUAGES: Intermediate in English
COMPUTER: Proficient with MS Office, PowerPoint, Internet Research

AFFILIATIONS

ACCOUNTING SOCIETY, SHIRAZ UNIVERSITY, SHIRAZ